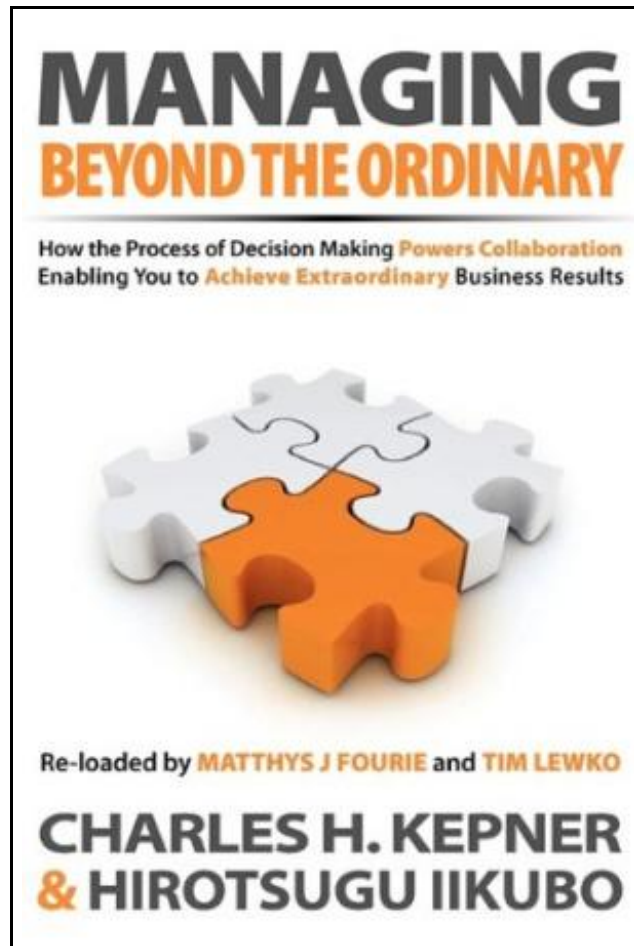


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Dog Ear Publishing, United States, 2009. Paperback. Book Condition: New. 226 x 150 mm. Language: English . Brand New Book ***** Print on Demand *****.IN A BUSINESS WORLD full of extraordinary pressures and complex processes, great managers never go it alone. To get the job done right they rely on collaboration. Collaboration is the key to fixing complicated problems, improving your organization, and achieving extraordinary results that are noticed and rewarded. It s the ability to get every employee on board, pooling their knowledge, skills, information, and creativity. And it s a specialized skill that rarely comes naturally. Managing Beyond the Ordinary supplies the hands-on, how-to guidance every manager needs to master the principles and process of collaboration. It offers fresh insights into how to collaborate, and concrete proof as to why this seemingly simple process yields such amazing results. Filled with dozens of instructive, real-life stories and how-to-do-it checklists, the book outlines 10 essential tasks that managers must undertake to achieve superior results. As an extraordinary manager, you ll learn how to: Set the context for resolution of the issue - is it strategic or operational in nature Understand the problem you re confronting before leaping into action. Clarify what you really hope to get done, and if there s a better way to do it. Figure out what you need to know and who has the best information. Investigate an issue from every angle and even/ perspective. Know without a doubt what s causing a problem. Identify every issue related to the problem, as well as the main problem itself. Gather the best ideas to cull from when drafting your action plan. Create a workable plan based on what you now know. Fine-tune your plan to make it as good as it can possibly be. Communicate your plan...



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